

Otatara Community Parents Group Charitable Trust

Minutes of the meeting held at 7:15pm, on Tuesday, 13th Sept, 2011
At the Otatara School Meeting Rm.

Present: Karen Thompson, Jennifer Shearing, Lynette Boniface, Sandra Dolman, Andrea Cole, Anna Elder, Jackie Flutey, Kelly Jennings, Sandi Mc Kenzie Edwards.

Apologies: Kerrie Pritchard, Kate Collie, Sharon Livingstone, Kerstin Kummerer, Tracey Kelsall, Simon Tierney, Jo Muir-James.

Minutes last meeting: Moved & Accepted

Jackie/ Anna

Correspondence Invoices for Recipe Bk sent out to sponsors.
Cadury fundraising opportunity rec/ will keep for Nov. meeting.
Photography fundraising - declined
Community Post Application lodged
Charity Annual Returns filed.
Uniform NZ offer for hessian bag w kids faces 3/ \$28. (defer to next meeting)
Bal as at 9/9/11 Agreed to re-pay Karen for printer ink.

Financial Report:

Andrea/ Jackie

Principal's Report: n/a. Thank you on behalf of School for new Computer program. Sandra will demonstrate at meeting in November.

General Business:

Recipe book- Ads being placed in book. Need to meet to decide on photos to be used (**Andrea** to speak to Mrs. B-H) Still need a name for the book! Photo for front cover with kids to be taken, date tba. **Andrea & Karen** to meet w Sycamore print. Need rest of ads asap from Sponsors.
Calendars- Drawings being completed at the moment.
House & Garden Tour- Have 8 confirmed houses. Would like 10. Will have tickets on sale this week. Have approx 12 stalls for Hall, would like more. Have posted flyers advertising it. **Need to do a flyer to let parents know all that we are trying to do(Jen).** **Kelly & Sandi** to approach businesses for raffle prizes. **Lynette** to ask H&J's. Need Raffle prizes asap to send out with kids before end of term ideally.
Class Reps- (Idea from Deidre's School) At meet the Teacher evening, beginning of new year, ask for Parents to volunteer as Class Reps to PG.
Disco- Confirmed for 18th November & DJ booked.
Fun Day for Kids- Kiwiana Picnic suggested and Games day. Too much for PG to organise with e.th else. Splash Palace @ \$2/ child incl Hydro-slide and inflatable's easier option w picnic still. **Karen** to confirm w **Sandra** & book date. Need to check bus costs w Noelene.
Burt Munro Clean-up- 25th-27th November. Annette Wood to run(**Karen** to confirm)
Meeting closed 9:00pm.

Next Meeting, at 7:15pm, Tues, 25th October, 2011, @ School Library.